

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 23-92

Date Received: June 13, 2023

Title: COR Handbook - Operational Risk Management Contractor Video

Initiator Name: Zack Spencer

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

Initiator Phone: 571-999-5217

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Policy and Guidance: (Please check only one box)

- | | |
|---|---|
| <input type="checkbox"/> Policy | <input checked="" type="checkbox"/> Procurement Tools and Resources |
| <input type="checkbox"/> Guidance | <input type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples | <input type="checkbox"/> Procurement Clauses |
| <input type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses |
| <input type="checkbox"/> Procurement Forms | <input type="checkbox"/> Other Tools and Resources |
| <input type="checkbox"/> Procurement Checklists | |

Summary of Change:

In the COR Handbook section on Post-Award Orientation / Preliminary Briefing, the change adds a reference to an Operational Risk Management video created by AJW to educate about the risks of contractors' actions on NAS facilities.

Reason for Change:

AJW requested that AMS include references to the Operational Risk Management video to raise awareness among contracting personnel so that the video may be shown to contractors before they work on NAS facilities.

Development, Review, and Concurrence: AAP, AJW

Target Audience: Acquisition Personnel.

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

AMS Procurement Policy & Guidance - Procurement Guidance T3.8.2.

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: <https://fast.faa.gov/docs/CORHandbook.docx>

Attachments:

COR Handbook Redline

COR Handbook Clean

Other Files:

Corresponding references are added to the following AMS Guidance Sections:

- T3.10.1A.4 – Contract Administration – Communications with Vendors
- T3.8.7A.9.c Construction Contracting - Post-Award - Pre-construction Conference
- T3.8.2A.13 – Service Contracting - Contractor-Assisted Maintenance of the NAS